

**NOTICE OF PUBLIC MEETING**  
**ARIZONA VIRTUAL ACADEMY CHARTER SCHOOL**

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notices is hereby given to the members of the Arizona Virtual Academy Governing Body members and to the general public that the Governing Body will hold a public meeting, open to the public as specified below. The Governing Body reserves the right to change the order of items on the agenda. One or more members of the Governing Body may participate in the meeting by telephonic communications.

Pursuant to A.R.S. 38-431.03.A.2 and A.3, the Governing Body may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation by contacting Charles Woods 317-414-7824. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this **28<sup>th</sup> day of June 2024**



By

Mr. Charles A. Woods Jr  
Executive Director  
Arizona Virtual Academy and  
Insight Academy of Arizona

**Monday, July 1<sup>st</sup>, 2024: 1:00 PM**

**Via Zoom Video Conferencing** Join  
Zoom Meeting

<https://zoom.us/j/95859588081>

Meeting ID: 958 5958 8081  
5323 N. 99th Avenue, Suite 210  
Glendale, AZ 85305

**Agenda**

**A. Roll Call: 1:03PM**

**Governing Board Members Present:** Dr. Jessie Finch, Dr. Celestino Fernandez

**Governing Board Members Absent:** Dr. Mark Duplissis

**School Attendees:** Charles Woods Jr., Executive Director; Daisha Oshiro, Operations Manager; Erica Young-Jackson, Career Prep CRE Administrator; Sarah Olivas, Finance Manager; Mike Ronquillo, Senior Finance Manager; Mark Smith; Kylee Mills, Federal Programs Manager; Tina Littell, Portfolio Vice President and Carla Shelton, Office Manager

**A. Call to the Public:** This is the time for the public to comment. Members of the Governing Body may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.G., action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date

**B. Public Attendees:** None

**C. Review & possible adoption of October 13, 2023 Meeting Minutes**

Celestino made a motion to approve the October 13, 2023 meeting minutes; Jessie Finch 2nd the motion: it was taken to a vote

**Vote:**

Celestino Fernandez: Yea

Jessie Finch: Yea

Absent: Mark Duplissis

All Approved. Motion passed

**D. Executive Director updates**

Celestino Fernandez gave the floor to Charles for updates: Finish the school year and graduation was amazing; at this moment our enrollment numbers are above the goal; our summer retention program is going right now and is doing well; we are doing pretty good with staffing but still need SPED teachers. Please send people our way. Celestino Fernandez asked if there are any questions or comments? Jessie, thank staff for the great work

**E. Presentation and possible approval of School Handbooks**

Celestino Fernandez asked if there are any major changes to the Handbooks: Daisha mentioned ISAZ's shift from trimester to semester; Otherwise, there aren't any changes. Celestino Fernandez asked if there were any questions? Jessie thought they looked great.

Jessie Finch made a motion to approve the school Handbooks; Celestino Fernandez 2<sup>nd</sup> the motion: it was taken to a vote

**Vote:**

Celestino Fernandez: Yea

Jessie Finch: Yea

Absent: Mark Duplissis

All Approved. Motion passed

**F. Presentation and possible approval of School Calendars SY 25-26 and SY 26-27**

Celestino Fernandez turned the floor to Charles. Charles explained that Dr Mark Duplissis suggested a few meetings back to have calendars for up to 3 years out. The schools took it under advisement.

Jessie Finch made a motion to approve the School Calendars SY 25-26 and SY 26-27 Celestino Fernandez 2<sup>nd</sup> the motion: it was taken to a vote

**Vote:**

Celestino Fernandez: Yea

Jessie Finch: Yea

Absent: Mark Duplissis

All Approved. Motion passed

**G. Presentation and possible approval of state approved academic credit and embedded Approval of identified and approved academic courses for credit and embedding in state approved CTE courses**

Celestino Fernandez gave Dr Erica Young-Jackson the floor. Dr. Young wanted approval to expand options for her programs.

Jessie Finch made a motion to approve the state approved academic credit and embedded Approval of identified and approved academic courses for credit and embedding in state approved CTE courses; Celestino Fernandez 2<sup>nd</sup> the motion: it was taken to a vote

**Vote:**

Celestino Fernandez: Yea

Jessie Finch: Yea

Absent: Mark Duplissis

All Approved. Motion passed

**H. Presentation & review of Arizona Virtual Academy and Insight Academy of Arizona FY25 Proposed Budget**

Celestino Fernandez asked for a review of the proposed budget for FY 25: Sarah Olivia put up a budget summary on screen. Expectations are a little lower this year. Federal project funds decreased significantly this year; the average teacher salary increased this year. Everything else is the same as last year. Celestino Fernandez asked if teacher salaries are competitive? Charles said they are still competitive. Our salaries are still increasing, package is good to keep Salary compensation for teachers competitive; and there is increase in the general fund. Jessie stated that the schools are doing a great job balancing. This budget needs to be approved.

Jessie Finch made a motion to approve the Arizona Virtual Academy and Insight Academy of Arizona FY25 Proposed Budget; Celestino Fernandez 2<sup>nd</sup> the motion: it was taken to a vote

**Vote:**

Celestino Fernandez: Yea

Jessie Finch: Yea

Absent: Mark Duplissis

All Approved. Motion passed

- I.** Celestino Fernandez asked if there was anything else before the meeting was adjourned? Tina Littell mentioned the professional development opportunity Charles Woods was offered by the company; therefore he is being moved from his position. He will not be moved right away. The position is open and we're looking to have an Executive Director for each school, so we are looking for 2 leaders. Celestino Fernandez asked if the 2 positions would report to the same board? Tina Littell responded yes and said that the board members are welcome to interview the potential Executive Directors as well.

**Adjourn meeting: Celestino Fernandez closed the meeting at 1:18pm**